August 12, 2021

DIVISION MEMORANDUM

No. ____330 S. 2021____

DepEd-Benguet Division

AUG 17 2021

RELEASED

TO: Curriculum Implementation Division
        Public Schools District Supervisors
        Public Elementary and Secondary School Heads
        To All Others Concerned

SUBJECT: NOMINATED PARTICIPANTS TO THE 2021 APEC LEARNING COMMUNITY
             BUILDERS (ALCoB) ICT VOLUNTEER (AIV) TRAINING PROGRAM

1. Pursuant to the unnumbered DepEd Memorandum re The 2021 APEC Learning Community Builders (ALCoB) ICT Volunteer (AIV) Training Program, which mainly aims to target leading teachers in the APEC Region by contributing to narrowing the digital divide between regions by sharing Korea's experience and best practices on ICT in education; this office identified and recommended the following master teachers to represent the Division in this said activity:

Master Teacher II	Imelda D. Espiritu	Benguet National High School Main
Master Teacher I	Jardson S. Onio	Mankayan National High School
Master Teacher I	Oliver B. Cas-ing	Sioco Carino Elementary School
Master Teacher I	Melody S. Batnag	Benguet National High School
Master Teacher I	Garry G Luis	Tublay School of Home Industries - Main

2. The venue for the training is at Baguio City (specifics will be announced personally through text or email) from August 29, 2021 to September 4, 2021. Board and lodging expenses will be covered by ICO, while all other expenses that will be incurred by the participants shall be chargeable against local funds, subject to the usual accounting and auditing rules and regulations.

3. Nominated participants may refer to enclosure 1 for more information regarding the program.

4. For information and guidance.

GLORIA B. BUYA-AO
Schools Division Superintendent

//sgod/hrds/xdk

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ACCREDITED

2021 APEC Learning Community Builders (ALCoB)
ICT Volunteer (AIV) Training Program

Concept Note

Background

The Asia-Pacific Economic Cooperation (APEC) is a regional economic forum established in 1989 to leverage the growing interdependence of the Asia-Pacific. APEC's 21 member economies aim to create greater prosperity for the people of the region by promoting balanced, inclusive, sustainable, innovative and secure growth and by accelerating regional economic integration.

The APEC Human Resources Development Working Group (HRDWG) was established in 1990 with the goal of promoting the well-being of all people and achieving sustainable and inclusive economic growth in the region. It plays an important role in building the region's human capacity. It implements initiatives on education, labor, and capacity-building in aid of its mission to share knowledge, experience and skills to strengthen human resource development across the region to promote sustainable economic growth.

The working group is guided by these three objectives:

- to develop 21st century knowledge and skills for all;
- to integrate human resources development into the global economy; and
- to address the social dimensions of globalization.

The HRDWG implements initiatives on education, labor and capacity building to develop human resources. It derives its mandate from APEC Leaders and Ministers as well as Labor and Education Ministers.

Recognizing that human resources development is a cross-cutting issue, the HRDWG coordinates with several other APEC working groups such as the Committee on Trade and Investment, the Economic Committee, the Small and Medium Enterprises Working Group, the Policy Partnership on Science, Technology and Innovation, the Policy Partnership on Women and the Economy and the APEC Business Advisory Council (ABAC) HRDWG also cooperates with other international organizations such as the Association of Pacific Rim Universities; the United Nations Educational, Scientific and Cultural Organisation (UNESCO); the Organisation for Economic Co-operation and Development (OECD); and the International Labor Organisation.

ALCoB (APEC Learning Community Builders) is one of the most represented human networks in the APEC region and a key factor of the APEC Future Education Consortium and APEC Learning Community for shared prosperity. ALCoB consists of APEC member economies' educational leading teachers, learners, supporters, education administrations, and scholars who are getting together to materialize the ALCoM (APEC Learning Community) based on Autonomy, Sharing, Cooperation and Volunteerism. In particular, ALCoB-EC (ALCoB Entrepreneur Committee) contributes to ALCoB projects as one of the ALCoB supporters.

ALCob ICT Volunteer (AIV)

The Philippines is no different from other countries in terms of its needs to raise its concerns and initiatives regarding the use of technology and its integration. Students, teachers, and school administrators/heads must have enough capacity and appreciation of the benefits of ICT through proper training. The Philippines recognizes the importance and impact of APEC projects in achieving its important role in building the regions human capacity in promoting sustainable economic growth.

ALCoB ICT Volunteer (AIV), formerly named as ALCoB Internet Volunteer, is an official APEC project that contributes to narrow the digital divide in the APEC region by sharing Korea's experience and know-how on ICT and e-Learning education which is an important avenue for Philippines to improve on the use and integration of technology. Through the experts and teachers dispatched annually to four (4) APEC economies under the APEC Learning Community for Shared Prosperity (ALCom) by the Institute of APEC Collaborative Education (IACE), APEC has helped a lot of schools, teachers, and students.

The first AIV Workshop in partnership with DepEd, through the International Cooperation Office (ICO), was held in Quezon City in 2018, gathering ICT teachers from various schools in Luzon. In 2019, it was conducted in Surigao City with participants from Mindanao. The year 2020 was groundbreaking as the AIV was transformed into an online event and held through a webinar and a training. Due to the global pandemic crisis, the conduct of the AIV in Indonesia and the Philippines was held virtually for the first time. In the Philippines, the training materials shipped from Korea for the hands-on activities were individually distributed to the participants from the National Capital Region and they accomplished the training program from their respective schools or homes. Despite the adjustments and the challenges, the virtual training was successfully completed.

This year, the Institute of APEC Collaborative Education (IACE) under the auspice of the Ministry of Education (MOE), Republic of Korea, decided to have the 2021 ALCoB ICT Volunteer (AIV) through a webinar and an online training for the second time. The 2021 AIV Online Forum was successfully held in 10-11 June 2021 with speakers from SEAMEO, University of Hong Kong, and teachers and school heads from Indonesia, Republic of Korea, Malaysia, the Philippines, and Thailand. The said online forum highlighted the impacts of the COVID-19 pandemic to education and the economy, education responses, and the prospects in a post-pandemic future. The two sessions were broadcasted at the ALCoB YouTube channel and ALCoB and DepEd-International Cooperation Office Facebook pages.

The 2021 AIV Virtual Training with the theme "Building resilience in education against the COVID-19 pandemic by enhancing digital and cultural literacy of teachers in the APEC region" will be held from August to October 2021, targeting participants from Indonesia, Malaysia, the Philippines, and Thailand. The Philippines and Malaysia will be conducting the training simultaneously **from 30 August to 3 September 2021.** The **plenary opening ceremony and plenary closing ceremony** with all of the participants from the four economies will be conducted on **20 August 2021** and **17 September 2021,** respectively.

Key objectives

Its overarching objective is to share an inter-regional comparative perspective on usage and impact of ICT in the school curriculum and capacity building of participants. More specifically, it aims to:

i. Present developed materials on knowledge and understanding of teaching with the best practice of ICT usage;
ii. Promote teachers' competencies on integration of ICT in teaching and learning, to address diverse needs of local education context;
iii. Present and discuss guidelines for the design and practice of teaching and management grounded on ICT integration; and
iv. Seek further cooperation between IACE and the Philippines on the upcoming programs.

Expected Output

a) Develop competent teacher trainers on the use of ICT;
b) Capacitate teacher trainer on the training process;
c) Introduce the teachers to other APEC member economies for networking; and
d) Develop/Promote teacher collaboration in the region on the exchange of good practices, models on the use of ICT

Training Format

Date:
- **Opening Ceremony:** 20 August 2021
- **Training:** 30 August-3 September 2021
- **Closing Ceremony:** 17 September 2021

Format: Hybrid (face-to-face and virtual)
Venue: Baguio City
Platform: Zoom, Google Classroom, and LMS

Target Participants

The target participants for this training are 40 teachers from the DepEd - Cordillera Administrative Region (CAR) who are eligible based on the following criteria:

1. Must be a Master Teacher;
2. Must have a laptop to use for the training; and
3. Preferably with prior ICT-related training.

The 8 Schools Division Offices of DepEd-CAR will be given 5 slots each. The Regional Office should ensure that at least 50% of the overall number of participants are women to conform with the APEC's goal to increase the participation of women in the economy. The Regional Office should send the complete list of nominated participants to the International Cooperation Office through electronic mail at ico@deped.gov.ph on or before **13 August 2021**.

Each selected participant must complete the online Nomination Form which can be accessed at https://bit.ly/2021AIVNF on or before **16 August 2021**. In the Nomination Form, the participant should provide the needed information and attach the Recommendation Letter signed by his/her Principal.

Training Kits

The following kits will be provided to the participants for the training:

1. Codewiz Basic Kit
2. AI Party Classes Kit
3. Non-contact thermometer Kit
4. AI Lamp Kit

2021 APEC Learning Community Builders (ALCoB)
ICT Volunteer (AIV) Training Program

Training Guide

Considering the challenges experienced last year when the training was held purely virtual, especially in doing the hands-on activities, DepEd-ICO will be conducting the training this year in hybrid format. The opening and closing ceremonies with the other economies will be conducted virtually via Zoom. On the other hand, the courses in video format will be uploaded in a Learning Management System. The participants will be gathered in one venue, following health protocols, to accomplish the daily activities. After the main training, the participants will need to complete the post-training activities required by IACE.

Plenary Opening Ceremony

- **Attendees:** 200 teachers and Ministry officials from each economy (Indonesia, Korea, Malaysia, the Philippines, Thailand), 6 APLC teachers*, IACE
  - * All the courses are created by Korean ALCoB Professional Learning Community (APLC)
- **Date:** 20 August (Fri), 3:00 – 4:25 pm
- **Platform:** Zoom (ID: 5586018084 / Passcode: alcob2021)

	TIME		CONTENTS	NOTE
	2:50-3:00 pm	'10	Entering the Zoom meeting	-
Opening Ceremony	3:00-3:10 pm	'10	Session Opening Introduction of the event and honored guests	IACE: Ms. Soyeon Lee
	3:10-3:15 pm	'5	Opening Remarks	Chairman of IACE
	3:15-3:20 pm	'5	Congratulatory Remarks I	DepEd, the Philippines
	3:20-3:25 pm	'5	Congratulatory Remarks II	MoECRT, Indonesia
Introduction	3:25-3:40 pm	'15	Introduction of APLC* members *ALCoB Professional Learning Community	Korean ALCoB-T
	3:40-4:00 pm	'15	Introduction of the IACE Projects	IACE: Mr. Myungsun Park
	4:00-4:05 pm	'5	Introduction of ISNet	Video
Orientation	4:05-4:25 pm	'15	Orientation Virtual Training Outline, Schedule, etc.	IACE: Ms. Soyeon Lee
Closing	4:20-4:25 pm	'5	Photo Time	IACE: Ms. Soyeon Lee

Training Schedule

- **Period**: 30 August (Mon) – 3 September (Fri), 8:00 am – 5:00 pm

- **Participants**: 40 teachers

- **Venue**: Baguio City (specific venue: TBA)

- **Group**: 10 teachers in a group (each group select a Learning Manager (LM) on the first day of the training)

- **Daily Activities**
  - **Courses**
    - all the courses were created by Korean ALCoB Professional Learning Community (APLC)
    - the participants will be learning and reviewing 2 courses uploaded in the LMS each day

DATE	COURSE	THEME
30 Aug, Mon	1	ICT Education
	2	Online Collaborative Learning: Concept and Theory
31 Aug, Tue	3	Online Collaborative Learning: Collaboration Tool Part.I
	4	Google Class Room
1 Sep, Wed	5	Understanding Codewiz Hardware
	6	Understanding Coding school3 program
2 Sep, Thu	7	Making a Non-Contact Thermometer
	8	Shall we become the main character with party glasses?
3 Sep, Fri	9	Making a Sound Mood Light
	10	Korean Culture

  - **Output**
    - every day, each group should make a 5-minute reflection video based on the 2 courses that they learned for the whole day
    - a Review Note (see Annex 1) will also be submitted by each group after every wrap-up meeting

  - **Wrap-up Meeting**
    - the videos made by all of the groups from Malaysia and the Philippines will be uploaded in the Google Classroom the participants will watch them together

- after watching the videos, all of the Learning Managers from the two economies will meet for a wrap-up meeting with the APLC teachers via Zoom to discuss their groups' thoughts and raise their questions on the two courses for the day

Post-training Activities

- **Hands-on activity**
  - **Activity:** take 5 videos out of 9 ICT courses and upload on Google Classroom
  - **Period:** 2 weeks after the main training [23 Aug (Mon) – 3 Sep (Fri)]

- **Dissemination training activity**
  - **Activity:** conduct dissemination training with fellow teachers and/or students within a month [17 September (Fri) – 22 October (Fri)]
  - **Report:** refer to Annex 2
  - **Submission:** upload in Google Classroom by 22 Oct (Thu)

Closing Ceremony

- **Attendees:** 200 teachers and Ministry officials from each economy (Indonesia, Korea, Malaysia, the Philippines, Thailand), IACE
- **Date:** 17 September (Wed), 3:00 – 4:30 pm
- **Platform:** Zoom (ID: 5586018084 / Passcode: alcob2021)
- **Selection of a presenter:** the Learning Managers will be selecting the presenters based on outcome of the post-training hands-on activity
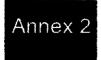
	TIME		CONTENTS	NOTE
Opening	2:50-3:00 pm	'10	**Entering the Zoom meeting**	
	3:00-3:10 pm	'10	**Session Opening**	IACE: Ms. Soyeon Lee
Presentation	3:10-3:25 pm	'15	**Presentation 1:** Best practices, Malaysia	Teacher, Malaysia
	3:25-3:40 pm	'15	**Presentation 2:** Best practices, the Philippines	Teacher, the Philippines
	3:40-3:55 pm	'15	**Presentation 3:** Best practices, Indonesia	Teacher, Indonesia
	3:55-4:10 pm	'15	**Presentation 4:** Best practices, Thailand	Teacher, Thailand
Closing Ceremony	4:10-4:15 pm	'5	**Closing Remarks**	Chief Director of IACE
	4:15-4:20 pm	'5	**Congratulatory Remarks I**	MoE, Malaysia
	4:20-4:25 pm	'5	**Congratulatory Remarks II**	MHESI, Thailand
	4:25-4:30 pm	'5	**Photo Time**	IACE: Ms. Soyeon Lee

Please write the review note and send it to the IACE Secretariat
after every warp-up meeting (Day 1-5)

Date & Time	*August 16 (Mon), 12:50~13:50 (Manila Time)*
Team Name	*Go for NE!*
Learning manager	*Name*
Teammate	*List the names of 5 teammates*
Course	*Course 1: ICT Education*
Activity **(1-2 pages)** **After wrap-up meetings, please send it to the IACE Secretariat (pms@alcob.org / soyeon.lee@alcob.org)**	*1. You can summarize what you discussed* *2. Screen capture* *Note) Learning managers are requested to attend the Wrap-up meetings for the first 3 days of the training* *Note) At the Wrap-up meeting, LMs are requested to brief what their teams discussed to other LMs and exchange feedback on individual outputs*

	Please insert pictures screencaptured (more than 4)
Pictures (Screen capture)	

Report for 2021 ALCoB ICT Volunteer (AIV) Dissemination Training Activity

Please write the report after you conduct a dissemination training(as many pages as you want) and submit by 14 October 2021.

Training Date & Time		*August 16 (Mon), 12:50~13:50 (Manila Time)*
Information of Trainer	**Name**	
	Economy	
Information of Trainee	**Name**	
	Economy	
	School	
	Position	
	Mobile	
Activity **Please submit this form to Google Classroom**		*1. You can summarize what you discussed* *2. List up and describe activities you have done with your target trainee*
Output		*Please list up outputs (deliverables) you have made and describe what they are like*
Pictures (Screen capture)		*Please insert pictures screencaptured (more than 4)*
Action Plan		*How are you going to adopt what you learned from the (dissemination) training program to your school?*